

FENAMACHER PROPERTIES, LLC

RENTAL APPLICATION

APPLICATION INFORMATION & GUIDELINES

- *Each adult occupant (18+) must complete a separate application.
- *Please email completed applications to: **FenaMacherProperties@gmail.com**.
- *Please ensure that all sections of the application are completed, including the signature and date at the bottom of this page.
- *Unreadable applications will be discarded.
- *Application information is strictly confidential. All applications will be kept on-file in a secure location.
- *If you have questions filling out the application, please email John at: **FenaMacherProperties@gmail.com**.
- *Applicants will be notified via email of acceptance or denial on completed applications submitted for consideration.

SCREENING STANDARDS

FenaMacher Properties, LLC, screens all applicants with the goal to secure stable, responsible, respectful, clean, quiet, and considerate tenants. By doing so, we are ensuring the preservation of our real-estate holdings and their availability to our current and future tenants as well as harmony among all tenants residing on the premises at any given time. A thorough and consistent screening process allows us to provide our tenants with a high quality of life while residing with us. The screening standards we hold each applicant to include:

- ✓ Demonstration of substantial/secure income.
- ✓ Consistent and dependable rent payment history.
- ✓ A stable and verifiable rental history.
- ✓ Legitimate, professional and knowledgeable references.

FAIR HOUSING

In compliance with Federal and Minnesota Housing Law, **FenaMacher Properties, LLC**, gives equal consideration to rental applicants regardless of race, color, creed, religion, national origin, sex, gender, marital status, sexual or affectional orientation, disability, familial status, or reliance on public assistance.

APPLICANT AUTHORIZATION

Applicant understands and agrees that this form is an **application** for tenancy with **FenaMacher Properties, LLC**, and may be accepted, rejected, or destroyed. This form is not a lease.

Applicant hereby grants **FenaMacher Properties, LLC**, full authorization to verify the information on this form, including but not limited to credit history, rental history, criminal record, income verification, information from public agencies, and any other relevant information. Applicant certifies that the information they have provided here is true, accurate, and in good faith.

Applicant Signature _____ Date _____

BACKGROUND QUESTIONS

- | | | |
|--|------------|-----------|
| Have you had one (1) or more late rental payments in the last twenty-four (24) months? | YES | NO |
| Have you ever been evicted, forcefully removed, or asked to vacate from a residence? | YES | NO |
| Has any unit you have rented ever been damaged during your tenancy? | YES | NO |
| Have you ever been convicted of a crime (other than driving citation)? | YES | NO |
| Have you ever been convicted of a felony? | YES | NO |

If you answered yes to any of the above questions, please explain each incident on a separate sheet or via email.

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APPLICANT INFORMATION

Full Legal Name (last, first, middle) _____

Former/Maiden Name _____ Birthdate _____

Email Address _____ Primary Phone # _____

List below all other occupants residing with you:

Complete Legal Name _____ Relationship _____ Age _____

Complete Legal Name _____ Relationship _____ Age _____

Complete Legal Name _____ Relationship _____ Age _____

Date(s) you are seeking occupancy by _____ Are you flexible with a move-in date? **YES NO**

Which apartment do you wish to secure for your occupancy? 1st choice: _____ 2nd choice: _____

BANK REFERENCE

Bank Name _____ Circle all that apply: **Checking Savings Loan**

Branch Address _____ Phone # _____

Length of time you have banked here _____ Do you currently have funds to pay the security deposit? **YES NO**

Do you have money set aside for emergencies? **YES NO** If yes, what amount have you saved for emergencies? _____

RENTAL REFERENCES *(List three -3- references that are **not** friends or family; employment & rental references preferred.)*

Name _____ Relationship _____

Address _____ Phone # _____ Years Known _____

Name _____ Relationship _____

Address _____ Phone # _____ Years Known _____

Name _____ Relationship _____

Address _____ Phone # _____ Years Known _____

PETS

Pet #1 Name _____ Breed _____ Weight _____ Age _____

Pet #2 Name _____ Breed _____ Weight _____ Age _____

Applicant understands: there is a limit of two (2) pets per unit; each pet is subject to landlord written approval; each pet must demonstrate mild temperament & non-aggressive behavior towards other pets and humans; each pet must be spayed/neutered; and each approved pet must acquire/maintain a Minneapolis animal license while residing on the premises & provide landlord a copy.

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RENTAL HISTORY *(list all addresses you have lived at in the last three -3- years)*

(If more space is needed, please use a separate sheet or email additional information.)

Current Address _____ Move-In Date _____ Move-Out Date _____

Landlord Name _____ Phone # _____ Email _____

Reason for Moving _____

Total Monthly Rent _____ How many adults (18+) did you reside with? _____ Was your rent ever late? **YES** **NO**

Current Address _____ Move-In Date _____ Move-Out Date _____

Landlord Name _____ Phone # _____ Email _____

Reason for Moving _____

Total Monthly Rent _____ How many adults (18+) did you reside with? _____ Was your rent ever late? **YES** **NO**

Current Address _____ Move-In Date _____ Move-Out Date _____

Landlord Name _____ Phone # _____ Email _____

Reason for Moving _____

Total Monthly Rent _____ How many adults (18+) did you reside with? _____ Was your rent ever late? **YES** **NO**

EMPLOYMENT & INCOME VERIFICATION *(list all employers and sources of income in the last three -3- years)*

(If more space is needed, please use a separate sheet or email additional information.)

Current Employer _____ Start Date _____ Still Employed? **YES** **NO**

Address _____ Position _____

Supervisor Name _____ Phone # _____ Email _____

Monthly Net Income _____

Previous Employer _____ Start Date _____ End Date _____

Address _____ Position _____

Supervisor Name _____ Phone # _____ Email _____

Reason for Leaving _____

Monthly Net Income _____

Other Income Source _____ Start Date _____ Current Source? **YES** **NO**

Contact Name _____ Contact # _____ Monthly Net Income _____